

STANDARD	HAVE YOU?	LIST WHERE TO FIND EVIDENCE OF EACH STANDARD IN YOUR COLLECTION (e.g., page number, section title)
<p><b>COMMUNICATION</b></p> <p>Demonstrate effective communication skills to give and receive information in school, community, and/or workplace.</p>	<p>√</p>	
<p><b>TEAMWORK</b></p> <p>Demonstrate effective teamwork in school, community, and/or workplace.</p>		

STANDARD	HAVE YOU?	√	LIST WHERE TO FIND EVIDENCE OF EACH STANDARD IN YOUR COLLECTION (e.g., page number, section title)
<p><b>EMPLOYMENT FOUNDATIONS</b></p> <p>Demonstrate academic, technical, and organizational knowledge and skills required for successful employment.</p>	<p>Applied academic and technical knowledge and skills in a career context?</p> <p>Used and maintained appropriate tools and technologies for a task?</p> <p>Identified parts of a work organization or system and how work moves through an organization or system?</p> <p>Described how changes in the workplace affect individuals and a work organization or system?</p> <p>Followed safety, regulatory, and/or ethical practices in a work environment?</p> <p>Demonstrated appearance and hygiene appropriate to a workplace?</p> <p>Documented your work and explained how your work shows employment foundations?</p>	<p>√</p>	
<p><b>CAREER DEVELOPMENT</b></p> <p>Demonstrate career development skills in planning for post-high school experiences.</p>	<p>Assessed your personal knowledge and skills related to your education and career goals?</p> <p>Planned for life after high school (e.g., researched career and educational options, developed a plan to achieve goals)?</p> <p>Reviewed your education and career goals to determine if they should change?</p> <p>Used job-seeking skills (e.g., writing resumes, completing applications, participating in interviews)?</p> <p>Documented your work and explained how your work shows career development?</p>		

### 1/05 - Student Sufficiency Guidelines: Career-Related Learning Standards (CRLS) Collection of Evidence

Use this worksheet to track your progress and see if your work shows enough evidence of each of the Career-Related Learning Standards.

STANDARD	HAVE YOU?	LIST WHERE TO FIND EVIDENCE OF EACH STANDARD IN YOUR COLLECTION (e.g., page number, section title)
<p><b>PERSONAL MANAGEMENT</b></p> <p>Exhibit appropriate work ethic and behaviors in school, community, and/or workplace.</p>	<p style="text-align: center;">√</p> <p>Identified tasks and initiated a plan of action to complete tasks?</p> <p>Completed tasks on time and met established standards of quality?</p> <p>Taken responsibility for your actions and anticipated consequences of your actions?</p> <p>Maintained regular, on-time attendance?</p> <p>Interacted appropriately with others?</p> <p>Documented your work and explained how your work shows personal management?</p>	
<p><b>PROBLEM SOLVING</b></p> <p>Apply decision-making and problem-solving techniques in school, community, and/or workplace.</p>	<p>Accurately identified a problem?</p> <p>Located information that led to a solution to the problem?</p> <p>Identified and evaluated alternative solutions to the problem?</p> <p>Selected a solution and a course of action?</p> <p>Developed and carried out a plan to solve the problem?</p> <p>Assessed your results?</p> <p>Documented your work and explained how your work shows problem solving?</p>	